

**City of Leitchfield**  
**East Main Street Food Truck Rental Agreement**  
**(270) 259-5587**

All renters MUST:

- Complete and sign application, including payment to "The City of Leitchfield".
- Provide a brief description of the truck and what is being sold.
- Have an up to date City of Leitchfield business license (Business licenses are available at city hall for \$50.00 annually).
- Be responsible for their own insurance policies- Food vendors must be in compliance with all local and state and federal regulations including health department regulations.
- Be responsible for collecting and reporting any applicable taxes (Leitchfield has a 3% restaurant tax on gross sales).
- All vendors are responsible for disposing of their garbage and clean up. Vendors are responsible for any/all damage to property.
- Vendors will pay a \$50.00 booth fee. No refunds will be given.
- The undersigned agrees to indemnify and hold harmless the City of Leitchfield and their agents and employees from and against all claims, damages, losses, lawsuits, costs, judgements, and expenses of any nature of description arising out of the use of the premises by any person whatsoever. Also, to obey the rules as listed above. Failure to do will result in termination of this agreement and of future use.

BUSINESS/ORGANIZATION NAME: \_\_\_\_\_

CONTACT NAME \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_ ZIP \_\_\_\_\_

E-MAIL \_\_\_\_\_

DAY & DATE OF RESERVATION: \_\_\_\_\_

TIME OF RESERVATION: ARRIVE: \_\_\_\_\_ DEPART: \_\_\_\_\_

DESCRIPTION OF FOOD TRAILER: \_\_\_\_\_

ITEMS BEING SOLD: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

CITY OF LEITCHFIELD REPRESENTATIVE: \_\_\_\_\_ DATE: \_\_\_\_\_

2024

**OFFICE USE ONLY:**

Date Submitted: \_\_\_\_\_

Cash \_\_\_\_\_ Check # \_\_\_\_\_

Contacted for Setup \_\_\_\_\_

Notes \_\_\_\_\_